

## ACADEMIC AND ADMINISTRATIVE AUDIT (AAA)

SESSION 2023-24 AND 2024-25

DHING COLLEGE

DATE: 03/06/2025

On invitation of Dhing College, for conducting the academic and administrative audit (AAA) we visited the institution during 9:00 am to 4:30 pm on 03/06/2025 in the College premises. The academic and administrative audit (AAA) has covered the period 2023-24 and 2024-25. Presentations made by the Principal, IQAC, and other academic departments (14 in number) on various academic and administrative aspects of the college. The members had department-wise detailed interactions on points necessary for a healthy teaching, learning environment. Overall, the committee is happy with the performance of the college.

Recommendations after Academic and Administrative Audit at Dhing College, Assam

### 1. Strengthen Outcome-Based Education (OBE):

It is recommended to further develop the OBE framework by clearly defining Program Outcomes (POs), Course Outcomes (COs), and mapping them with assessment tools. Regular review of CO-PO attainment will enhance academic quality.

### 2. Enhance Faculty Research and Publications:

Faculty members may be encouraged to pursue research projects, publish in UGC-CARE or peer-reviewed journals, and collaborate with other institutions. Provision of research incentives and FDPs will further support this goal.

### 3. Improve ICT Integration in Teaching:

While some ICT tools are being used effectively, expanding the use of Learning Management Systems (LMS), smart classrooms, and online content delivery will enrich the teaching-learning process.

### 4. Establish Stronger Alumni Engagement:

Formalizing and strengthening the alumni association can be beneficial in areas like mentoring, placements, internships, and resource mobilization. Alumni feedback may also be used in curriculum enrichment.

### 5. Introduce Skill-Based and Value-Added Courses:

To enhance employability, the college may consider offering more add-on courses and short-term skill development programs aligned with industry needs.

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#### **6. Strengthen Industry-Academia Linkages:**

Initiatives such as MoUs with local industries, field visits, guest lectures, and student internships will help bridge the gap between academics and real-world applications.

#### **7. Student Support and Career Services:**

Expanding the scope of the Career Counselling and Placement Cell and providing regular soft-skill and aptitude training can prepare students better for higher studies and employment.

#### **8. Systematic Documentation and Data Management:**

Improved documentation of academic, administrative, and IQAC activities in digital form will ensure better monitoring, transparency, and readiness for accreditation processes.

#### **9. Promote Environmental and Community Outreach Programs:**

Initiatives such as eco-clubs, awareness campaigns, and extension activities can further strengthen the college's social commitment and visibility in the local community.

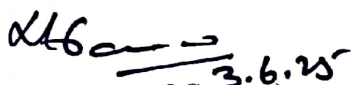
#### **10. Library and Resource Enrichment:**

Upgrading the library with more e-resources, reference materials, and encouraging digital literacy among students and faculty will support academic excellence.

11. Non-sanctioned self-financing Commerce stream continuing since 2016 with required faculties as per UGC norms may be included under grant-in-aid system. PG departments may be opened at least 3 in Arts and 3 in science including some advanced level skill courses.

#### **Closing Note:**

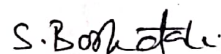
These recommendations are offered in a spirit of constructive feedback, with full appreciation for the efforts already in place. With its committed faculty and supportive leadership, Dhing College has great potential to scale new academic heights. Continuous improvement in these areas will further enrich the educational experience for its students and stakeholders.



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2.6.2025